

ABERDEEN CITY COUNCIL

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COMMITTEE	Council
DATE	14 <sup>th</sup> May 2014
DIRECTOR	Angela Scott
TITLE OF REPORT	Community Planning Aberdeen – Update
REPORT REF NO.	CG/14/065
CHECKLIST RECEIVED:	YES

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1. PURPOSE OF REPORT

To provide Members with a 6 month report on the activity of Community Planning Aberdeen.

2. RECOMMENDATION(S)

That the Council note the report.

3. FINANCIAL IMPLICATIONS

There are no direct implications arising from this report.

4. OTHER IMPLICATIONS

Community Planning and the delivery of improved outcomes as described in the Single Outcome Agreement is of major significance to the Council and the City.

## 5. BACKGROUND/MAIN ISSUES

### **Community Planning Aberdeen Board**

The membership of the Board was revised and now has predominantly non-executives, including City Council elected members. The Board in its new form has met twice and is beginning to receive structured reports from the Management Group on progress with implementing the Single Outcome Agreement.

The role of the board includes horizon scanning and assessing the overall effectiveness and “health” of the partnership. To further this an informal evening has been planned and will be held in May.

### **Management Group**

The Management Group is being chaired by the Council’s Director of Corporate Governance. Meetings since the last report to Council have focused on ensuring:-

- Finalising the revised constitution, roles and responsibilities in the agreed structure - This is now complete;
- The effective establishment and operation of Thematic Multi-lateral Groups - progress has been mixed and largely dependent on the existing arrangements for these groups. Some are long established and operate well. Others have been established very recently and are yet to develop work plans. The main focus of the Management Group is shifting towards the review of performance information, as it relates to the priorities within the Single Outcome Agreement, and the joint discussion of this, and planning of future actions, with the responsible Thematic and Multi-lateral Priority Groups. An agreed cyclical programme of reporting has been agreed. Further detail is given below;
- Development of the new Reference Group - The Reference Group has been established within the structure to provide a broader forum for representatives from the community, business, voluntary and public sectors to engage with Community Planning Aberdeen and the work it is engaged in. One meeting has been held and subsequent development meetings with the chair (a community sector representative) and the vice-chair (a business sector representative) to establish the Group’s priorities and approach;
- Progress and monitoring of the agreed Development Plan - In approving the Single Outcome Agreement, the Partnership agreed a Development Plan to address issues which require to be taken forward if the partnership is to effectively support the delivery of the Single Outcome Agreement. The Development Plan identifies 8 priority issues:-

Priority	Update
Leadership and Governance	The key actions for this have been completed. The structure, roles and responsibilities of the various groups have been made explicit. Membership and attendance issues have been addressed. The Partnership have also expressed willingness to undertake regular self-evaluation of their effectiveness in supporting the SOA through leadership and governance. Options for how this might be taken forward are being considered.
Action Planning	The Management Group is requesting work plans from each Thematic and Multi-lateral Group and will seek assurance that these will effectively support the priorities agreed through the SOA. A cyclical programme of reporting to the Management Group has been agreed and is now being implemented, although some groups are yet to align their reporting arrangements to this.
Communication and Community Engagement	<p>The Partnership's Communication and Community Engagement Sub-Group has prepared Story Board with and for each Thematic and Multi-Lateral Priority Group. These set out the "Why, What and How" of the SOA for broad communication.</p> <p>A planning workshop for the sub-group has been arranged for 29th April which will see the development of a workplan.</p> <p>The website of Community Planning Aberdeen has been updated and relaunched.</p>
Understanding Equalities	The management Group have considered and endorsed the use of a Health and Social Inequalities Framework which has been used in NHS to assess inequalities and systematically analyse the interventions which are required to reduce these. Colleagues from NHS Grampian have presented the model to chairs of Thematic and Multi-lateral Priority Groups and will be supporting the groups to take forward the application of the model.
Performance Management	<p>A common template and timetable for performance reporting has been agreed and is now in use. Reporting has been commenced, but is currently behind the planned schedule.</p> <p>An annual report showing performance against all SOA metrics for 2013/14 is now being prepared.</p>
Prevention & Early Intervention	A model to map preventative activity has been identified and is currently being trialled through the Community Safety Thematic Group. The objective is to understand the activity and resource being applied to prevent

	negative outcomes, assess its effectiveness and use this as a basis to inform future planning.
Joint Resourcing	All thematic and Multi-lateral Groups have been tasked with identifying, both on an ad hoc basis and specifically within their scheduled report to the Management Group, any opportunities for joint resourcing.
Risk Management	A risk register for Community Planning Aberdeen has been prepared and regular reporting of the risks is made to the Management Group.

## **Thematic and Multi-lateral Groups**

As referred to above, the Management Group has engaged with each Thematic and Multi-lateral Group and is working to ensure they are properly constituted; that there is clarity on what is required; when this will be delivered; how this is to be delivered; and how progress will be monitored.

Each Group has now prepared a role; remit; and “Storyboard”, derived from the Single Outcome Agreement, which sets out, in “plain English”, for each priority:-

- Why the issue is a priority for the partnership;
- How we will ensure things get better;
- What we know about the issue; and
- How progress will be measured so we know if, together, we have made a difference.

A priority for each Group over the coming period is to ensure that a robust workplan is in place and has been agreed by the Management Group.

## **Emerging Issues**

1. The expectation from the national “Statement of Ambition” on Community Planning and subsequent national discussions is that community planning should have a very local dimension and address the specific needs of the communities within each partnership. As with all local authority areas, and as was evident from the Strategic Assessment commissioned by Community Planning Aberdeen in 2013, the needs of “communities” in Aberdeen vary significantly. Discussions are ongoing on profiling the needs and also the services and activity currently within different areas of the City, with a view to planning jointly in ways which respond to these varying needs.
2. Having completed in 2013 an assessment of risks which would potentially impact on the ability of the Partnership to operate effectively, focus is now shifting to a regular integration of risk identification and management across Community Planning partners. Officers are pursuing a joint approach to the issue of risk management and will report back on progress.

## 6. IMPACT

The impact of this report is not likely to be significant, however, the impact of the Council's effective participation in Community Planning is of great significance.

## 7. MANAGEMENT OF RISK

Risk is integral to community planning. As stated above a risk assessment was carried out, and is included within the SOA, focusing on those risks which would impact on the effectiveness of the Partnership. The priorities within the SOA were identified following a strategic assessment which considered, broadly, the risk profile of each potential priority.

There are further opportunity risks for all partners which relate to investment (time, sharing, finance, non-financial resources) in the planning, design, delivery of services and initiatives where the potential rewards in terms of improved outcomes and reduced costs are significant, but uncertain. In making such investments partners, and the Partnership, needs to apply a risk based approach.

## 8. BACKGROUND PAPERS

Single Outcome Agreement

## 9. REPORT AUTHOR DETAILS

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# Single Outcome Agreement

